



WEEKLY RISK ASSESSMENT CHECKLIST

Performing Arts Lessons

ENTRANCE, EXITS AND CORRIDORS	YES	NO
Are all entrances/exits clear and unobstructed?		
Is the site secured as agreed for your classes/use?		
Are all corridors clear of any obstructions, wet slippery floors or other hazards?		
Does each class have an individual exit and entrance or way in and out of the site?		
Is there clear signage to encourage social distancing?		

ROOMS USED FOR CLASSES	YES	NO
Are all classrooms marked out so students are social distanced?		
Are all the teaching rooms clear of all hazards?		

RECEPTION AND PUBLIC AREAS	YES	NO
Have you checked that all other areas used by students, or staff are clear of any hazards?		
Is there a clear one-way system around the building?		
Are the toilets clean?		
Is there hand sanitizer available for all to use?		
Do you have PPE equipment available if necessary?		
Are you familiar with the procedure should anyone show symptoms?		

If the answer to any question is 'NO' please write below the steps you have taken to make the area/point safe.

Signed: Date:

Action Taken: